National University of Vanuatu

Job Description and Specification

Job Title	**Senior Lecturer in Accounting**
Location	National University of Vanuatu, Port Vila Campus, Vanuatu
Supervisor	Deputy Vice Chancellor, Vice Chancellor
Background	The National University of Vanuatu (NUV) was established under Act No. 34 of 2019 and is the nation's premier institution of higher education. NUV is committed to developing highly skilled professionals to support national development and economic growth through excellence in teaching, research, innovation and community engagement. In parallel to its Partner University Programs (Bachelor of Economic & Social Administration and Master of Social & Economic Sciences) NUV aims to deliver a Diploma in Accounting, Economics & Finance to prepare graduates with the knowledge, practical skills, professional ethics and leadership capabilities required for employment in both the public and private sectors of Vanuatu and the Pacific region.
Purpose of the position	The Senior Lecturer in Accounting is responsible to provide academic leadership in the development, delivery, quality assurance and continuous improvement of the Diploma in Accounting, Economics & Finance. The position combines teaching, research, programme coordination, staff mentorship, community outreach and industry collaboration. The Senior Lecturer in Accounting will play a key role in establishing NUV as a leading provider of accounting education in Vanuatu and the Pacific region while supporting professional accreditation pathways and strengthening links with the industry.
Position Summary	The National University of Vanuatu seeks to appoint an enthusiastic and committed Senior Lecturer in Accounting to coordinate the delivery of undergraduate accounting education. The successful candidate will provide leadership in curriculum development, mentor junior academic staff and support the strategic growth of accounting education at NUV. The indicative workload allocation for this position, subject to annual workload planning is 40-50% teaching and learning, 30-40% research and scholarship, 10-15% Academic Leadership and 10-15% Service and External Engagement Academic Leadership includes programme leadership and design, staff mentoring, accreditation activities, quality assurance responsibilities and research leadership.
Key Responsibilities – Detailed Listing	**Academic Leadership** • Lead the design, implementation and continuous improvement of the Diploma in Accounting, Economics & Finance programme • Directly supervise up to 2-5 academic and or professional staff, including performance development, workload planning, and staff development activities. • Ensure curriculum alignment with international accounting standards and professional accreditation requirements • Lead programme review and quality assurance activities • Coordinate course delivery across the programme

- Mentor and support academic staff in teaching, research, curriculum development and professional growth.
- Contribute to School strategic planning and academic development

Teaching and Learning

The teaching workload will normally consist of two to three modules per semester.

- Develop blended and online learning approaches
  - Lead curriculum innovation and teaching enhancement initiatives
  - Design and delivery high quality courses in areas including:
    - Financial accounting
    - Management accounting
    - Auditing
    - Taxation
    - Financial Management
    - Corporate Finance
    - Business Economics
    - Strategic Management
    - Business Law
    - Entrepreneurship
    - Governance and Ethics
    - Business Research Methods
    - Public Sector Accounting
    - Business Statistics
    - Project Management
- Design engaging learning activities using innovative pedagogical approaches.
- Coordinate assigned courses and ensure course documentation is maintained consistently to NUV standards
- Support student recruitment, retention, progression and academic success through academic advising and consultation.
- Supervise undergraduate, honours and postgraduate research projects

Research and Scholarship

- Develop and maintain emerging research profile relevant to accounting, finance, governance, entrepreneurship or economic development.
- Produce high-quality scholarly and conference presentations.
- Lead research projects and establish accounting research initiatives within NUV
- Engage in collaborative research projects within NUV and with external partners.
- Seek opportunities for consultancy, externally funded projects and grant supported initiatives
- Build collaborative applied research relationships relevant to Vanuatu and the Pacific region
- Present research findings at national and international conferences.
- Mentor emerging researchers and early career academics
- Maintain an active and recognized programme of research and scholarship, evidenced by peer reviewed publications or journals, research reports, conference presentations, research collaborations, and a target of at least two recognized research outputs alongside traditional journal publications

Assessment

	• Design and implement assessment activities
	• Moderate and review assessments to ensure quality and consistency
	• Mark student work and provide timely constructive feedback
	• Maintain accurate records of student performance
	
	Staff Leadership and Mentoring
	• Mentor junior lecturers and tutors
	• Support staffing and workload planning
	• Contribute to staff development initiatives
	• Foster teamwork, collaboration and continuous improvement
	
	Knowledge Exchange and External Engagement
	• Lead NUV's engagement with:
	  ○ Chartered Accountants Australia and New Zealand (CA ANZ)
	  ○ CPA Australia
	  ○ Government ministries, financial institutions, Reserve Bank of Vanuatu, Sate owned enterprises, Accounting and Audit Firms
	• Support accreditation and professional recognition initiatives
	• Establish industry advisory mechanisms for programme improvement
	• Facilitate student internships.
	
	Academic Citizenship
	• Chair or participate in program review and accreditation activities
	• Support Faculty and School governance processes
	• Provide advice on business, accounting and finance initiatives across NUV
	• Represent the University at national and regional forums.

Critical Competencies	• Strong disciplinary knowledge in accounting • Demonstrated teaching capability in higher education • Strong communication and presentation skills • Curriculum development capability • Student centred teaching philosophy • Familiarity with online and blended learning approaches. • Sustained Commitment to academic quality and continued improvement • Comply with University Work health and Safety policies and procedures and take reasonable care for the health, safety and wellbeing of self, students, colleagues and others affected by the NUV activities. • Communication Skills – demonstrated ability to communicate complex ideas clearly and effectively through strong written and verbal communication with diverse audiences • Collaboration – ability to work collaboratively within multidisciplinary and multicultural teams while building productive relationships with students and external stakeholders. • Problem solving – ability to analyse issues, apply theoretical knowledge to practical accounting challenges and develop effective evidence-based solutions • Planning and organization – organization and time management skills, with the ability to manage competing priorities, meet deadlines and deliver high-quality outcomes.
Qualifications	• PhD in Accounting, Commerce, Finance, Business Management or a closely related discipline.

	• A Postgraduate qualification in Higher Education Teaching and Learning, or an equivalent pedagogical qualification. • Knowledge of curriculum development and quality assurance
Preferred Skills and Abilities	• Professional accounting qualification such as CPA, CA, ACCA, CMA • Experience with professional accreditation processes • Experience with teaching postgraduate courses
Required Experience	• Significant university level teaching experience, with minimum of 10 years professional and academic • Demonstrated experience teaching at Bachelor's level • Experience in curriculum design and programme leadership • Established publication record • Experience supervising honours, masters or doctoral students • Experience developing teaching materials and assessments • Experience building partnerships with industry, government and professional bodies.
Language	Fluency in English and French is an asset. The knowledge of Bislama is an advantage.
Equal Opportunity	The National University of Vanuatu is an affirmative action/equal opportunity employer committed to diversity. All employment decisions within the NUV programme must be based on merit and equal opportunity. The NUV programme is committed to ensuring fair, equal, and impartial treatment of all employees in all aspects of employment. The NUV programme is also committed to respecting gender balance in employment and providing employment opportunities for people with special needs. In carrying out its employment decisions, the NUV programme will not discriminate on the basis of sex, religion, nationality, race, language or disability.
Terms and Conditions of Employment	**Annual salary range:** 6.2 M – 6.5 M VT depending on qualifications and experience + 25% benefits **Full-time three-year local contract**, with the possibility of extension depending on performance. Need to meet the Republic of Vanuatu immigration requirements and commit to living and working in Port Vila "full time"
Contact Person	Potential applicants with specific questions are welcome to contact the human resources' service at apply@univ.edu.vu
Application Procedures	The application must include the following: 1. a cover letter providing a comprehensive description of the applicant's teaching, research, and academic leadership philosophy, and addresses the required and preferred qualifications, experience, skills, and competencies relevant to accounting. 2. A complete Curriculum Vitae (CV) detailing educational qualifications, professional and academic experience, teaching experience, research achievements, publications, conference presentations, consultancy work, and grants or research funding secured… 3. Certified copies of academic qualifications and official academic transcripts 4. Contact details of three (3) professional referees who can comment on the applicant's academic, research, and professional capabilities 5. NUV_ACADEMIC_APPLICATION_FORM

Please send your application documents in PDF format to
apply@univ.edu.vu with the following subject line:
Application **[YOUR NAME] NUV – Senior Lecturer in Accounting**